**Tintwistle Primary School: Pupils and Learning Committee (1 October 2015)**

**Membership**

1. The committee shall consist of at least 3 governors plus the Headteacher
2. The committee shall have such co-opted non-voting members as the governing body shall appoint. The committee may make recommendations for these appointments.

**Quorum:**

The quorum shall be 3 governors, one of whom must be the Headteacher. The committee shall not meet without the Headteacher or Headteacher’s nominee being present.

**Meetings**

The committee shall meet as required.

1. The committee will make a record of all proceedings at each meeting. Minutes will be circulated to circulated to all governors within 7 days of the meeting (or as agreed) and presented with the agenda for the next full governing body meeting.
2. The Chair of the P&L Committee will report the work of the Committee to the full governing body.
3. The Committee will liaise with such other committees and invite members of other committees to attend its meeting as should be deemed appropriate.
4. Any matters which may be in conflict with the work of another committee must be referred to the governing body.

**Terms of Reference**

**Curriculum**

1. Review how the school delivers the curriculum.
2. Provide information to GB, in collaboration with staff, about how the curriculum is taught, evaluated and resourced
3. Review the policy and provision for RE and collective worship and make recommendations where necessary

**Learning, teaching and standards**

1. To ensure school leadership has appropriate systems in place for monitoring and evaluating the quality of teaching and learning in the school
2. Ensure school leadership has appropriate and rigorous systems for assessment throughout the school
3. Monitor and review information about the school’s performance and reporting to parents according to statutory requirements (attainment results across all groups and attendance data)
4. Present an annual report to GB on national test results and termly reports presenting assessment data
5. Ensure the requirements of children with special needs are met as laid out in the Code of Practice and reporting termly to GB on this group of pupils and relevant policies
6. To monitor the pastoral care of pupils and review policies related to their pastoral care (health, anti-bullying, child protection, reports from school council and eco committee)
7. Review pupil exclusions
8. Conduct admission appeals

**Communication and community**

1. Review content of school prospectus annually
2. Ensure the school benefits from good relationships with the community
3. Review, implement communication with pupils, parents and the community and monitor its effectiveness

**Policies**

Curriculum – subjects, RE, sex education

SEN

Safeguarding and other policies (e.g healthy schools, anti-bullying)

Admissions

Attendance

Home school agreements

**Data Team**

1. A sub group of P&L.
2. Set up to review assessment results and monitor pupil progress.
3. This group will report to the GB termly